



## WSAE Board of Directors Description and Candidate Profile Form

### Volunteer Leaders

The Board of Directors is the governing body of WSAE and has the ultimate policy and fiscal responsibilities of the organization. The Board is elected by the membership to provide vision, leadership and oversight of the organization. Directors are expected to be fully engaged in the organization and attend all BOD meetings and the education events at their own expense. WSAE maintains \$1MM Directors and Officers Liability insurance policy to cover any potential exposure the organization or officers may have.

- **Primary Functions of the Board**

Directors should know the “big picture” of the Board’s major functions. Most organizations rely on the Board to fulfill five fundamental roles. (These roles vary significantly from the functions of the executive director and staff.)

- **Governance**

Through the authority granted in the articles of incorporation and bylaws, the Board is responsible for governing the organization. Governance is a broad oversight and is not considered a function of management or administration (staff roles.)

- **Policy and Position Development**

The Board reviews and develops policy and positions that will guide the organization and its stakeholders. *Policies* are adopted for the recurring and critical issues that arise, in the form of a motion, to guide future boards and staff. *Positions* tend to relate to governmental or industry platforms.

- **Visionary**

The Board sets the course for the organization well into the future. Directors should think beyond their term in order to guide the organization and the industry it represents. Evidence of being visionary is a reliance on the strategic plan, including a clear mission and vision as well as promoting the organization’s image.

- **Fiduciary**

The Board has responsibility for the finances and resources of the organization. Ensure legal and ethical integrity and maintain accountability.

- **Recruitment**

Each member of the Board is responsible for actively seeking and recruiting new members to the association.

- **Meetings**

The Board of Directors meet during the four educational programs that WSAE provides for that year. All Board members are expected to attend these meetings.

## 2015 WSAE Board of Directors Candidate Profile

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

WSAE volunteer experience (*eg: committees, speaker, etc*): \_\_\_\_\_

### Please explain the following:

A) Why you wish to serve on the WSAE Board of Directors:

B) What you will contribute to the Board:

C) What you envision for WSAE's future:

Forms are due no later than **September 26, 2014**. Please use a separate sheet if necessary.

Please email form along with a current picture directly to Michelle Czosek  
at [mczosek@wsae.org](mailto:mczosek@wsae.org).